



Office of the
BOARD OF SELECTMEN
272 Main Street
Townsend, Massachusetts 01469

Sue Lisio, *Chairman*
Andrew J. Sheehan,
Town Administrator

Robert Plamondon, *Vice-Chairman*

Colin McNabb, *Clerk*

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SELECTMEN'S MEETING MINUTES
JULY 2, 2013 - 7:00 P.M.
SELECTMEN'S MEETING CHAMBERS

I PRELIMINARIES

- 1.1 The Chairman called the meeting to order at 7:00PM and roll call showed Sue Lisio, Chairman, (SL); Robert Plamondon, Vice-Chairman, (RP); and Colin McNabb, Clerk (CM) present.
- 1.2 SL gave notice that the meeting is being tape recorded.
- 1.3 Chairman's Additions or Deletions: Items 4.4, Vote to appoint Joseph Quinn as a reserve police officer from July 1, 2013 to June30, 2014; and 4.5 Vote to appoint the Agriculture Commission.
- 1.4 Review/Approve Meeting Minutes: June 18, 2013. CM moved to approve. RP seconded. Unanimous.

II APPOINTMENTS /HEARINGS

None

III MEETING BUSINESS

- 3.1 Review and approve Disclosure, Determination and Consent for Town Counsel Kopelman & Paige to represent the Town of Townsend and the Town of Lunenburg in negotiating an intermunicipal agreement to purchase solar net metering credits. Mr. Sheehan noted that as part of the Green Communities Act Unitil is required to purchase energy from renewable energy sources. Lunenburg will have surplus credits and has asked if Townsend would be interested in using them. An agreement has not been negotiated yet, but since Kopelman & Paige is counsel for both communities he requests the Board's consent for them to represent both parties. Discussion ensued as to the nature and details of the project. CM moved to approve Disclosure, Determination and Consent for Town Counsel Kopelman & Paige to represent the Town of Townsend and the Town of Lunenburg in negotiating an intermunicipal agreement to purchase solar net metering credits. RP seconded. Unanimous.
- 3.2 Review and approve FY14 Material Bid Contract Extension for Highway Department's purchase of washed sand, reclamation, bituminous asphalt, and crack sealing. CM moved to approve FY14 Material Bid Contract Extension for Highway Department's purchase of washed sand, reclamation, bituminous asphalt, and crack sealing. RP seconded. Unanimous.
- 3.3 Review and award FY14 contract for operation and maintenance of government access channel to Radio Engineering Associates, Inc. (REA) for \$12,000. Mr. Sheehan pointed out that this would be the 15th year of continuous service from REA. CM moved to award FY14 contract for operation and maintenance of government access channel to Radio Engineering Associates, Inc. (REA) for \$12,000. RP seconded. Unanimous.

- 3.4 Review mandatory referral from Planning Board for a Site Plan Review Special Permit to operate a furniture moving and storage business at 35 Scales Lane. RP moved to send a positive review to the Planning Board in the spirit of welcoming new business in to town. CM seconded. Unanimous.
- 3.5 Review and approve request of Police Chief Erving Marshall to be reimbursed for two weeks of unused vacation as allowed in his employment contract. CM moved to approve request of Police Chief Erving Marshall to be reimbursed for two weeks of unused vacation. RP seconded. Unanimous.
- 3.6 Review and approve request of Town Administrator Andrew Sheehan to be reimbursed for two weeks of unused vacation as allowed in his employment contract. CM moved to approve request of Town Administrator Andrew Sheehan to be reimbursed for two weeks of unused vacation. RP seconded. Unanimous.

IV APPOINTMENTS OF PERSONNEL/OFFICIALS

- 4.1 Vote to appoint Mary Letourneau as Inspector of Animals from July 1, 2013 to June 30, 2014. CM moved to appoint Mary Letourneau as Inspector of Animals from July 1, 2013 to June 30, 2014. RP seconded. Unanimous.
- 4.2 Vote to appoint Mary Barrett to the Cultural Council for a one year term from July 1, 2013-June 30, 2014. CM moved to appoint Mary Barrett to the Cultural Council for a one year term from July 1, 2013-June 30, 2014. RP seconded. Unanimous.
- 4.3 Vote to amend the appointment of Roger Rapoza to the Capital Planning Committee for a term from July 1, 2013 to June 30, 2014. CM moved to amend the appointment of Roger Rapoza to the Capital Planning Committee for a term from July 1, 2013 to June 30, 2014. RP seconded. Unanimous.
- 4.4 Vote to appoint Joseph Quinn as a reserve police officer from July 1, 2013 to June30, 2014. CM moved to appoint Joseph Quinn as a reserve police officer from July 1, 2013 to June30, 2014. RP seconded. Unanimous.
- 4.5 Vote to appoint the following to the Agriculture Commission for the terms noted.
 - Charles Rossbach, Member, July 1, 2013-June 30, 2016
 - Keith Hutchins, Member, July 1, 2013-June 30, 2016
 - James Deroian, Member, July 1, 2013-June 30, 2015
 - Bart King, Member, July 1, 2013-June 30, 2015
 - John Trovato, Member, July 1, 2013-June 30, 2014
 - Susan Greenough, Alternate Member, July 1, 2013-June 30, 2014
 - Nancy Chapman, Alternate Member, July 1, 2013-June 30, 2014CM moved to appoint the following to the Agriculture Commission for the terms noted. RP seconded. Unanimous.

V WORK SESSION

- 5.1 Board of Selectmen Updates/Reports:
 - RP requested a status report on the new tennis courts. Mr. Sheehan will get an update for an upcoming meeting.
 - SL asked if Mr. Sheehan had spoken with Ed Kukkula, Highway Superintendent, about road conditions. He will be invited to the July 30th meeting. Discussion regarding the reduction in Chapter 90 funds. RP requested a letter be sent to Governor Patrick referencing additional Chapter 90 funds and/or a total release of what is due the town. Copies should be sent to our Senator and Representative. SL agreed. Holding back funds holds back improvement of the infrastructure of the state which affects the economy. Mr. Sheehan will prepare a letter to present at the next meeting for the Board to review. SL requested the Finance Committee and Capital Planning Committee be informed of this meeting. She also pointed out that for at least the past 4 years the only monies spent on roads have been what we receive in

Chapter 90 funds from the State. There has to be an ongoing plan for infrastructure. Having our roads in disrepair affects the economy, property values and safety as well. Mr. Sheehan brought to light the recent project on Wallace Hill Road which incited several complaints. The project was pushed back due to rain and the contractor's schedule and was not due to poor management. This project is a good example of what Chapter 90 money gets us in that we have been working to repave that road piecemeal for 3 years.

5.2 Town Administrator Updates/Reports:

- The 3 bag limit for trash went into effect yesterday. The Board of Health and Town Administrator will be negotiating a new trash contract for FY15. We hope to reduce our tonnage. Lunenburg generates half the trash we do with the same population. The limit is equivalent to a volume of 99 gallons. Continued discussion was held on options for the trash contract.
- The Board of Health will be holding a public hearing on Monday, July 15th at 6:30PM with regard to new smoking enforcement. Also, the Devens hazardous waste site is open 9-noon tomorrow (July 3rd) and Saturday.

5.3 Review/Sign Payroll Warrant: CM moved to sign warrants out of session. RP seconded. Unanimous.

5.4 Review/Sign Bills Payable Warrant: CM moved to sign warrants out of session. RP seconded. Unanimous.

VI Executive Session

6.1 Executive Session: under G. L. c. 30A, s. 21(a)(3) regarding collective bargaining and litigation. CM moved at 7:49PM to enter into Executive session under G. L. c. 30A, s. 21(a)(3) regarding collective bargaining and litigation and to adjourn directly from Executive Session. RP seconded. Roll call: RP aye, CM aye, SL aye. The Board entered into Executive Session at 7:51PM.